

- 1 **Signing the legal services agreement** with Astons and professional fees payment.
- 2 **Property selection**, signing a preliminary sale and purchase agreement, providing a down payment for the property (10% of the selected property cost).
- 3 **Signing** a notarized power of attorney (with apostille) by all applicants over 18 years of age. The document can be signed in Greece or the applicant's country of residence.
Timeframes:
 - 2 working days if signed in Greece
 - 2–4 weeks if signed in the applicant's country of residence (with apostille)
- 4 **Personal documents collection and preparation:**
 - Scanned copies of all applicants' passports (all pages);
 - Scanned copy of the marriage certificate (if applicable) – apostille required*
 - Scanned copies of the birth certificates for all applicants – apostille required***Timeframe:** 2–4 weeks, depending on the availability of the required documents.
- 5 **Obtaining a Greek tax number for the principal applicant.**
Due to restructuring within the Greek tax authority, obtaining a tax number may take up to four weeks.
- 6 **Receiving all necessary property documentation from the developer** and having it reviewed by an Astons lawyer.
- 7 **Prepare the sale and purchase agreement** and agree on its terms with the client.
Timeframe: from 5 to 14 working days.
- 8 **Paying taxes, government fees, and medical insurance**
(Payment is made to the Greek lawyer's account.)
Timeframe: 3–4 working days from when the lawyer makes the payment until it is credited and confirmed by the relevant government authorities.
The final sale and purchase agreement cannot be signed until payment confirmation is received from the Greek authorities.

- 9 **Preparing and signing the final sale and purchase agreement** with the notary
(Executed by the Greek lawyer based on the power of attorney.)
Timeframe: up to 10 working days.
- 10 **Register the transaction with the land registry and pay the developer the remaining amount** for the property.
Timeframe: within 10 working days after signing the final sale and purchase agreement.
- 11 **Signing the final notarial deed confirming settlement with the developer**, followed by its registration at the land registry.
- 12 **Submitting the residence permit (RP) application.**
Timeframe: within 10 days of the developer confirming full payment under the contract.
The lawyer submits electronically (the applicant's presence is not required).
- 13 **Confirmation of the application's acceptance** by the migration service and issuance of a temporary residence and entry permit for Greece.
Timeframe: up to 40 days from the date of submission.
- 14 **Biometrics submission.**
All applicants aged over six must submit their biometrics. Personal attendance at the Greek migration service is mandatory for everyone without exception (including children under 6) for photography.
Each family member can book and submit biometrics independently at any available appointment time.
Timeframe: The procedure must be completed within one year of receiving the temporary residence and entry permit.
- 15 **Issuing the residence permit cards.**
Timeframe: The average waiting period is 8 months.
Astons Greek lawyer collects the cards and sends them to the client.

